

**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE  
February 26, 2020**

- TIME AND PLACE:** The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on February 26, 2020 in Hearing Room 3, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.
- MEMBERS PRESENT:** Mark Monson, Citizen Member – Chairperson  
Yvette Dorsey, D.N.P., R.N.
- STAFF PRESENT:** Terri Clinger, D.N.P., R.N., C.P.N.P.-P.C., Deputy Executive Director
- OTHERS PRESENT:** David Kazzie, Adjudication Specialist  
Rickeisha Gilliam, James Madison University B.S.N. Student
- CONFERENCES SCHEDULED:** **Incilay Manley, L.P.N. 0002-091237**  
Ms. Manley did not appear.
- CLOSED MEETING:** Dr. Dorsey moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:03 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Manley. Additionally, Dr. Dorsey moved that Dr. Clinger and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.
- RECONVENTION:** The Committee reconvened in open session at 9:28 A.M.
- Dr. Dorsey moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.
- ACTION:** Dr. Dorsey moved to offer Incilay Manley a Consent Order for indefinite suspension of her right to renew for a period not less than 2 years, in lieu of a Formal Hearing and until such time as she appears before the Board. The basis of this decision will be set forth in a Consent Order which will be mailed to Incilay Manley at her address of record with the Board. The motion was seconded and carried unanimously
- This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Manley and the Board.

CONFERENCES  
SCHEDULED:

**Joshua Williams, R.N. 0001-247269**  
Mr. Williams did not appear.

CLOSED MEETING:

Dr. Dorsey moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:47 A.M. for the purpose of deliberation to reach a decision in the matter of Mr. Williams. Additionally, Dr. Dorsey moved that Dr. Clinger and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:20 A.M.

Dr. Dorsey moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Dorsey moved to offer Joshua Williams a Consent Order for indefinite suspension of his professional nursing license for a period not less than 2 years, in lieu of a Formal Hearing and until such time as he appears before the Board. The basis of this decision will be set forth in a Consent Order which will be mailed to Joshua Williams at his address of record with the Board. The motion was seconded and carried unanimously

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Mr. Williams and the Board.

CONFERENCES  
SCHEDULED:

**Jennifer Dayes, C.N.A. 1401-183280**  
Ms. Days appeared, accompanied by daughter, A. Roache.

CLOSED MEETING:

Dr. Dorsey moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:25 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Dayes. Additionally, Dr. Dorsey moved that Dr. Clinger and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:33 A.M.

Dr. Dorsey moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Dr. Dorsey moved to issue an Order to Dismiss the Case and Impose No Sanction against Jennifer Dayes due to insufficient evidence of a violation of laws or regulations governing the practice of Certified Nurse Aide. The basis of this decision will be set forth in an Order which will be mailed to Jennifer Dayes at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Dayes unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Dayes within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

The Committee recessed at 12:00 P.M.  
The Committee reconvened at 1:00 P.M.

**CONFERENCES  
SCHEDULED:**

**Kimberly Josephson, R.N. 0001-176201**  
Ms. Josephson appeared.

**CLOSED MEETING:**

Dr. Dorsey moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:54 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Josephson. Additionally, Dr. Dorsey moved that Dr. Clinger and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:**

The Committee reconvened in open session at 2:33 P.M.

Dr. Dorsey moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

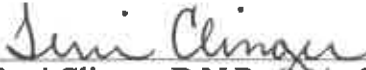
**ACTION:**

Dr. Dorsey moved to issue an Order to Deny Kimberly Josephson's Application for Reinstatement of her license to practice as a Professional Nurse. The basis of this decision will be set forth in an Order which will be mailed to Kimberly Josephson at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Josephson unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Josephson within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated

ADJOURNMENT:

The Board adjourned at 2:39 P.M.

  
Terri Clinger, D.N.P., ~~R.N.~~, C.P.N.P.-P.C  
Deputy Executive Director